

PROCEDURE FOR VALIDATION OF CREDITS DUE TO RESULTS OF ACADEMIC ACHIEVEMENT TESTS (PACH) WITH SCORES OF 700 OR MORE ON THE COLLEGE BOARD

The Pontifical Catholic University of Puerto Rico (PCUPR) will evaluate the results of the Academic Achievement Tests (PACH, for the initials in Spanish) of the College Board in the subjects of Spanish, Mathematics, and English. Tests on which the student has obtained a score of 700 or better will be convalidated for six (6) credits¹. The maximum number of convalidated credits will be the equivalent of two courses per subject matter of the test, up to a maximum of 18 credits validated (see the Validation Table), which will appear as transfer credits in the student's record.

VALIDATION TABLE*		
Achievement Tests	Courses	Credits
Spanish	Spanish 131-132	6
English	English 213-214	6
Mathematics	Mathematics 117-118	6
Total credits		18

* The convalidated courses may vary depending on the academic program the student is entering.

Depending on the scores obtained on the College Board, during the registration process the student may be placed in the English, Spanish, or Mathematics course that corresponds to the concentration to which he or she has been admitted.

1. During the dates of the admission process, personnel of the Office of Telecommunications and Technology (TTI, for its initials in Spanish) shall produce the placement² of students with preliminary validation corresponding to each subject and shall send this to the Program of First Year Students.
2. The Director of the Program for First Year Students shall review the placements of students who have attained scores of 700 or better in the Academic Achievement Tests (PACH) of the College Board in order to make adjustments to placement in the corresponding courses.
3. Personnel of the Program for First Year Students shall draw up a preliminary list of all students who have obtained scores of 700 or more on the Academic Achievement Tests of the College Board in the subjects of English, Spanish, and Mathematics.

¹ Approved by the University Senate in its meeting on April 30, 1981

² “placement”- document containing all academic and personal information of the student.

4. Once the preliminary list has been evaluated, the Director of the Program for First Year Students shall proceed with the tentative validation of the courses corresponding to the subjects of English, Spanish, and Mathematics until the student shall have registered as a regular student of the PCUPR.
5. During the month of August or February, personnel of the Program shall request from the TTI the list of admitted students who have officially registered and who obtained scores of 700 or more on the Academic Achievement Tests in Spanish, English, and Mathematics in order to compare it with the official documents received from the Office of the College Board.
6. The Program's personnel will elaborate the Official Table of Course Validation in which the following student information: identification number, first and last names, College, program, score, credits, and validation.
7. The Director of the Program for First Year Students shall use the following order of validation of courses and credits:
 - First: Academic Achievement Tests of the College Board (PACH)
 - Second: Advanced Placement Tests³ (PNA, for the initials in Spanish)
 - Third: Advanced Placement Tests (AP)
8. The Director of the Program for First Year Students will be responsible for revising and signing the data contained in the Official Table for Course Validation in the subjects of English, Mathematics, and Spanish which will then be sent to the Registrar's Office.
9. Personnel of the Registrar's Office shall proceed to enter into the student record the validation of credits recommended by the personnel of the Program for First Year Students. This process shall be carried out during the month of October or March of each year, as the case may be.
10. Once the validations have been registered, the Director of the Program for First Year Students shall notify the registered student in writing.
11. For purposes of information and academic follow up of the student, personnel of the Program for First Year Students shall send a copy of the Official Table for Course validations to the following offices: Admissions, Deans, Director of the Counseling Center, and Department Directors according to the students' area of concentration.

Revised and updated on November 8, 2013
Program for First Year Students/OAI

³ Certification approved by the Academic Council in its meeting on November 27, 2012.